PROGRAM REVIEW NOTICE

Copper Ridge Civic Programs Office

Community mobility shuttle pilot

Reference: CPO-67910
Date: July 16, 2026
Applicant: Jessica Smith

Application and review record

The Accessible Services Office has reviewed a request for a short shuttle pilot connecting a neighborhood hub with a public clinic and a food market. The applicant proposes to coordinate bookings through one phone line and a small volunteer driver pool.

The file includes a route map, an estimate of weekly riders, a vehicle availability note, and a draft booking log. The review distinguishes the proposed operating window from transport that would need a separate service arrangement.

Program decision and operating boundary

The applicant should define the pickup zone, name the booking contact, and record trips that could not be provided so that the pilot can be reviewed against actual demand rather than completed bookings alone.

This notice concerns a limited program pilot. It does not guarantee a ride, decide a person's medical eligibility, create a general transport service, or authorize the applicant to change public-road arrangements.

Recurring-cost responsibility

The estimate for the community mobility pilot describes the initial activity but leaves later maintenance, replenishment, follow-up work, or supporting resources unclear. An allocation without an owner for those continuing needs could leave the activity, record, or shared resource incomplete after the opening step.

The applicant should identify the continuing tasks, the party responsible for each, and the resources already available. Staff will distinguish a supported commitment from a hoped-for future contribution and note any cost or effort that remains outside the present review.

The review record should not treat an unconfirmed donation, volunteer hour, future budget request, or promised follow-up as available support. Each continuing task must have either a named resource or an explicit open point.

Limited trial arrangement

The office proposes a small trial of the community mobility pilot so that the operational arrangement can be assessed before the program commits to a longer period. The trial is a defined learning period, not an informal promise that the activity will continue.

The applicant and program contact will agree the trial boundary, record what actually happens, and review the result together. The trial should stop at its agreed limit even if demand exceeds expectations or a partner offers additional resources.

Continuation will depend on the review record and a separate decision. Completing the trial alone does not create a continuing allocation or broaden the applicant's original request.

Program contact

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