Booking deposit invoice

Supplier: Rowan Reach Community Cooperative

Invoice reference: INV-8727680

Due: October 11, 2026

Billing basis: Booking deposit

Bill to: Harrison, Hughes and Sims

Issued: September 27, 2026

Work scope: Pottery studio operation

Status: Open

Reserved work

Description	Qty	Unit charge	Line total
Clay reclaim batch	2	$138.24	$276.48
Glaze sieve cleaning	1	$224.86	$224.86
Ventilation inspection	2	$74.86	$149.72
Finished-work collection session	2	$238.69	$477.38

Remittance

Quote the invoice reference when remitting to the recorded supplier.

Accounts: accounts@rowanreach.example

Invoice totals

Field	Recorded value
Subtotal	$1,128.44
Tax (6.25%)	$70.53
Gross charge	$1,198.97
Earlier deposit applied	$0.00
Amount due	$1,198.97

Terms

These itemized reservation charges secure the listed work; later delivery charges require a separate invoice.

Net 14 days from the issue date.