LETTER OF TRANSMITTAL

Correction transmittal: Duplicate invoice queue

From: Justin Wilson / Maldonado, Parks and Klein

To: Jamie Rhodes / Supplier account manager

Issue date: September 27, 2026

Transmittal: COR-233116

Purpose: Correction return

Response due: September 30, 2026

Dear Jamie Rhodes,

Material included in this PDF

Item	Identifier	Revision	Description
1	SRC-586079	01	Duplicate invoice queue — review note

Submitted to Jamie Rhodes for handling confirmation.

Correction purpose

This transmittal presents one included review note concerning Duplicate invoice queue so a correction can be considered. The payables queue contains invoices with different submission references but matching underlying delivery charges. Review question: Do the queued entries represent separate deliveries or repeated submissions of the same obligation? Scope of request: The review follows source invoices, receipt records and payment batches for the disputed charges.

Limitation on correction: A duplicate-looking reference is not enough to cancel a liability; the underlying delivery and any related credit must be traced together. This PDF does not assert that a corrected record already exists.

Included review note

The included note, identified by SRC-586079, records this evidence: A credit and replacement invoice were posted without a relationship between them. The replacement appears additional because the credit remains in an unmatched queue.

Constraint on the work: An undisputed part of the supplier statement is already approved. Correction still required: Match the credit to its original invoice before applying the replacement charge.

Handling decision: Pay the verified items separately while the repeated charge remains blocked. The decision remains pending the response and later check.

Action requested

Review the note and state the proposed corrective work. Next step: Send a remittance schedule that clearly identifies the withheld item and the reason it was excluded.

Verification: Reconcile the supplier statement after all three entries are linked. Return the result by September 30, 2026.

Return record

- Return the response against transmittal reference COR-233116.
- Keep any unresolved limitation linked to the correction question.
- Do not treat a proposed correction as evidence that the underlying condition changed.

Justin Wilson | Accounts payable analyst